

**RURAL MUNICIPALITY OF GARDEN RIVER NO. 490**  
**REGULAR MEETING**  
**Thursday, December 14<sup>th</sup>, 2023**

**A regular meeting of Council was held in Council Chambers at Meath Park, SK on Thursday, December 14<sup>th</sup>, 2023.**

**Attendance**      **Reeve: Ryan Scragg**  
                         **Councillor Division 1: Travis Podbielski**  
                         **Councillor Division 2: Larry Adamko**  
                         **Councillor Division 3: Ted Boryski**  
                         **Councillor Division 4: Clinton Nagy**  
                         **Councillor Division 5: Robert Stacey**  
                         **Councillor Division 6: Rene Piche**  
                         **Administrator: Rebecca Matthews**

**Call to Order** That a quorum being present, Reeve Ryan Scragg called the meeting to order at 9:07 am.

**No. 01-12-23**      **Minutes**  
                         **Moved by: Travis Podbielski**  
                         **That the minutes of the regular meeting held on November 16<sup>th</sup>, 2023 be adopted as read.**  
**CARRIED**

**No. 02-12-23**      **Minutes – Special Meeting**  
                         **Moved by: Larry Adamko**  
                         **That the minutes of the special meeting held on November 28<sup>th</sup>, 2023 be adopted as read.**  
**CARRIED**

**No. 03-12-23**      **GRFD Committee Report**  
                         **Moved by: Ted Boryski**  
                         **That the verbal Garden River Fire Association report by Larry Adamko be approved as presented.**  
**CARRIED**

**Sask. Rural Crime Watch Committee Report – No report.**

**Operator Dennis Pott entered council chambers at 9:17 am.**

**Operator Dennis Pott left council chambers at 9:30 am.**

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**Operator Don Szatkowski entered council chambers at 9:33 am.**

**Operator Don Szatkowski left council chambers at 9:47 am.**

**Cpl. James McKay entered council chambers at 9:48 am.**

**Cpl. James McKay left council chambers at 10:18 am.**

**Foreman Shaun Moritz entered council chambers at 10:20 am.**

**Foreman Shaun Moritz left council chambers at 10:44 am.**

**Les Dabek and Coralee Hutchinson from Water Security Agency entered council chambers at 10:45 am.**

**Les Dabek and Coralee Hutchinson from Water Security Agency left council chambers at 11:28 am.**

**No. 04-12-23      APAS Committee Report  
Moved by: Clinton Nagy  
That the verbal APAS report presented by Ryan Scragg be approved as presented.**

**CARRIED**

**No. 05-12-23      Foreman Report  
Moved by: Robert Stacey  
That the verbal foreman's report presented by Shaun Moritz be approved at presented.**

**CARRIED**

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**No. 06-12-23**

**Correspondence**

**Moved by: Rene Piche**

**That the following correspondence, having been read, be filed:**

**Curtis Hemming – APAS –** Emails dated November 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup>, and December 7<sup>th</sup>, 2023

**Jeff Nelson – WSP –** Email dated November 21<sup>st</sup>, 2023

**Joyce Ward – SRSD #119 Board Highlights –** Email dated October 22<sup>nd</sup>, 2023

**Lynette Olson – Paddockwood Producers Fuel Pricing –** Emails dated November 22<sup>nd</sup> and December 7<sup>th</sup>, 2023

**Peter Dodson – Rio Tinto – FalCon Diamond Project –** Email dated November 28<sup>th</sup>, 2023

**Garden River Fire Association – October Minutes –** Received November 29<sup>th</sup>, 2023

**Brenda McBride – APAS Resolutions –** Email dated December 1<sup>st</sup>, 2023

**SARM – Fuel Prices –** Email dated December 8<sup>th</sup>, 2023

**Joyce Ward – SRSD #119 Meeting Invitation –** Email dated December 13<sup>th</sup>, 2023

**CARRIED**

**No. 07-11-23**

**Financial Activities**

**Moved by: Travis Podbielski**

**That the Statement of Financial Activities for November 2023 be accepted as presented.**

**CARRIED**

**No. 08-12-23**

**Accounts**

**Moved by: Larry Adamko**

**That the accounts submitted for payment totaling for \$61,922.13 per attached listing of voucher #'s 9061 – 9087 be approved for payment.**

**CARRIED**

**No. 09-12-23**

**Accounts**

**Moved by: Ted Boryski**

**That the accounts submitted for payment totaling for \$361,690.20 per attached listing of voucher #'s 9088 – 9089 be approved for payment.**

**CARRIED**

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**No. 10-12-23      Electronic Transfers**  
**Moved by: Clinton Nagy**  
**That we ratify payment of electronic transfers & debit card payments #'s 785 – 793 totaling \$20,925.47 as per attached listing presented by the Administrator.**

**AND FUTHER THAT the November 2023 payroll and council indemnity transferred by direct deposit through Paymate in the amount of \$23,860.19 be approved for payment.**

**CARRIED**

**No. 11-12-23      In Camera**  
**Moved by: Robert Stacey**  
**That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act Part III* for discussion of privilege at 12:08 pm.**

**CARRIED**

**No. 12-12-23      Out of Camera**  
**Moved by: Travis Podbielski**  
**Reeve Ryan Scragg called the regular meeting back to order at 12:47 pm.**

**CARRIED**

**No. 13-12-23      Administrative Assistant**  
**Moved by: Ted Boryski**  
**That we hire Glenda Burton starting December 11<sup>th</sup>, 2023 as a temporary Administrative Assistant at an hourly wage of \$19.00; duties and responsibilities as detailed in the Municipal Policy Manual No. 1-2019.**

**CARRIED**

**No. 14-12-23      Casual Operator**  
**Moved by: Clinton Nagy**  
**That we hire Todd Palidwar as a casual on-call operator starting December 11<sup>th</sup>, 2023 at an hourly wage of \$27.50 per hour.**

**CARRIED**

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**No. 15-12-23 Administrator**  
**Moved by: Larry Adamko**  
**That effective January 1<sup>st</sup>, 2024 Rebecca Matthews, Administrator be paid a yearly salary of \$75,000.00.**

**CARRIED**

**No. 16-12-23 2024 Wages**  
**Moved by: Larry Adamko**  
**That the 2024 hourly wages be set as follows:**  
**Shaun Noritz \$36.05**  
**Dennis Pott \$32.50**  
**Don Szatkowski \$29.87**  
**Jobina Comeau \$21.63**  
**Clinton Caruk \$19.47**  
**Emily Brown \$18.54**

**CARRIED**

**No. 17-12-23 Fuel Allowance**  
**Moved by: Robert Stacey**  
**That we pay the Transfer Station Operators a fuel allowance of \$45.00 per each Saturday shift and \$20.00 per each Tuesday shift, effective January 1<sup>st</sup>, 2024.**

**CARRIED**

**No. 18-12-23 Online Banking**  
**Moved by: Rene Piche**  
**That we authorize Glenda Burton to access the Municipalities bank accounts at the Conexus Credit Union through the use of online banking and that she be authorized to obtain a login number.**

**CARRIED**

**No. 19-12-23 Caretaking**  
**Moved by: Travis Podbielski**  
**That we pay Rebecca Matthews \$200.00 a month to clean the office.**

**CARRIED**

**RURAL MUNICIPALITY OF GARDEN RIVER NO. 490**

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**No. 20-12-23**

**2024 Meetings**

**Moved by: Larry Adamko**

**That the regular meetings of council for 2024 be held in the council chambers at 8 Railway Avenue W, Meath Park on the second Thursday of each month, as follows:**

<b>Day</b>	<b>Month</b>	<b>Time</b>
<b>11<sup>th</sup></b>	<b>January</b>	<b>9:00 am</b>
<b>8<sup>th</sup></b>	<b>February</b>	<b>9:00 am</b>
<b>14<sup>th</sup></b>	<b>March</b>	<b>9:00 am</b>
<b>11<sup>th</sup></b>	<b>April</b>	<b>8:00 am</b>
<b>9<sup>th</sup></b>	<b>May</b>	<b>8:00 am</b>
<b>13<sup>th</sup></b>	<b>June</b>	<b>8:00 am</b>
<b>11<sup>th</sup></b>	<b>July</b>	<b>8:00 am</b>
<b>8<sup>th</sup></b>	<b>August</b>	<b>8:00 am</b>
<b>12<sup>th</sup></b>	<b>September</b>	<b>8:00 am</b>
<b>10<sup>th</sup></b>	<b>October</b>	<b>8:00 am</b>
<b>14<sup>th</sup></b>	<b>November</b>	<b>9:00 am</b>
<b>12<sup>th</sup></b>	<b>December</b>	<b>9:00 am</b>

**CARRIED**

**No. 21-12-23**

**Paymate Acclaim**

**Moved by: Ted Boryski**

**That we renew the Paymate Acclaim Plus 25 license for 2024 at the cost of \$395.00 plus applicable taxes.**

**CARRIED**

**No. 22-12-13**

**MuniSoft**

**Moved by: Clinton Nagy**

**That we renew with MuniSoft our software maintenance for \$5,735.00 and the equipment maintenance for \$696.00 for the year 2024.**

**CARRIED**

**No. 23-12-23**

**FCM**

**Moved by: Robert Stacey**

**That we renew our membership for the year 2024 with the Federation of Canadian Municipalities (FCM) for the cost of \$295.50.**

**CARRIED**

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- No. 24-12-23      Custom Work**  
**Moved by: Robert Stacey**  
**That we set our custom work for 2024 as follows:**
- Grading Driveways (Snow Clearing) \$50.00 for the first five minutes, and \$4.00 for each additional minute.**  
**General Grading: \$220.00 per hour**  
**Tractor and Mower: \$165.00 per hour**  
**Dump Truck: \$110.00 per hour**  
**Loader: \$165.00 per hour plus \$110.00 moving fee**  
**Excavator: \$165.00 per hour (summer) plus \$110.00 moving fee**  
**Excavator: \$198.00 per hour (winter) plus \$110.00 moving fee**  
**Custom work rate for non-rate payers: \$325.00 per hour**  
**Plus Fuel Surcharge: 30%**
- CARRIED**
- 
- No. 25-12-23      Rural Crime Watch**  
**Moved by: Rene Piche**  
**That we renew our membership for the year 2024 with the Saskatchewan Rural Crime Watch Association for the cost of \$50.00.**
- CARRIED**
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- No. 26-12-23      Crime Stoppers**  
**Moved by: Travis Podbielski**  
**That we donate \$50.00 to Saskatchewan Crime Stoppers.**
- CARRIED**
- 
- No. 27-12-23      Void Cheque**  
**Moved by: Larry Adamko**  
**That we void cheque # 9066.**
- CARRIED**
- 
- No. 28-12-23      Refund**  
**Moved by: Ted Boryski**  
**That we issue a refund on roll # 304 000 for the amount of \$1,296.05 as a double payment was made in error.**
- CARRIED**

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**No. 29-12-23**

**Discount**

**Moved by: Clinton Nagy**

**That we acknowledge the discount abatement of \$41.11 on roll # 1300 000 and \$31.81 on roll # 707 000 as per resolution # 14-10-23.**

**CARRIED**

**No. 30-12-23**

**Loan**

**Moved by: Robert Stacey**

- 1. That the RM of Garden River #490 borrow from CONEXUS CREDIT UNION 2006 the sum of \$758,247.00 with interest at the rate of 6.60% per centum**
- 2. per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union the following:**

**(a) Loan Repayment Agreement**

**(b) Specific Security Agreement**

**Containing such terms and conditions as the credit union may require.**

- 3. THAT Ryan Scragg as Reeve and/or Rebecca Matthews as Administrator be, and they are hereby, authorized to sign and execute the said documents and affix the seal of the RM thereto on behalf of the RM.**
- 4. THAT the said officers are empowered to do such things and execute and deliver such other documents as the said credit union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of the resolution including any additional or substitutional securities.**
- 5. THAT a certified copy of this resolution be delivered to the credit union and constitute the authority of the said credit union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said credit union.**

**CARRIED**



**RURAL MUNICIPALITY OF GARDEN RIVER NO. 490**

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- No. 31-12-23**      **Holidays**  
**Moved by: Robert Stacey**  
**That we approve Administrator Rebecca Matthews' holidays on December 26<sup>th</sup> – 29<sup>th</sup>, 2023. That we will accept 2023 taxes until January 4<sup>th</sup>, 2024.**
- CARRIED**
- No. 32-12-23**      **Procurement**  
**Moved by: Rene Piche**  
**That we post the following declaration on SaskTenders:**
- The RM of Garden River #490 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 2024 and December 2024. For further information and access to SARM's Request for Proposal (RFP) notices, please review the Government of Saskatchewan website at <https://sasktenders.ca/content/public/Search.aspx>.**
- CARRIED**
- No. 33-12-23**      **Revenue Sharing**  
**Moved by: Travis Podbielski**  
**That Council of the RM of Garden River #490 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:**
- **Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;**
  - **The municipality does not run a Municipal Waterworks System;**
  - **In Good Standing with respect to the reporting and remittance of Education Property Taxes;**
  - **Adoption of a Council Procedures Bylaw;**
  - **Adoption of an Employee Code of Conduct;**
  - **All members of council have filed and annually updated their Public Disclosure Statements, as required; and**
- That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and**
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.**
- CARRIED**

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**No. 34-12-23      Community Planning**  
**Moved by: Travis Podbielski**  
**That we advise Community Planning that the RM of Garden River #490**  
**approves the Myers subdivision located at SW 13-50-23 W2.**

**CARRIED**

**No. 35-12-23      Policing Report**  
**Moved by: Larry Adamko**  
**That we acknowledge the October 2023 Smeaton/Nipawin RCMP**  
**Community Policing Report.**

**CARRIED**

**No. 36-12-23      Transfer Station Report**  
**Moved by: Ted Boryski**  
**That we acknowledge the Transfer Station Site reports for November 2023**  
**submitted by Clinton Caruk.**

**CARRIED**

**No. 37-12-23      SaskPower**  
**Moved by: Clinton Nagy**  
**That we acknowledge the email received on November 23<sup>rd</sup>, 2023 from PA**  
**Permits regarding SaskPower project #20406193 which states:**

**In accordance with Section 31(1) of *The Power Corporation Act*,**  
**SaskPower is planning to replace existing pole and install overhead**  
**apparatus.**

**Furthermore, there are no plans on widening any roads in the area of the**  
**project in the foreseeable future.**

**CARRIED**

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**No. 38-12-23      SaskPower  
Moved by: Robert Stacey**

**That we acknowledge the email received on December 7<sup>th</sup>, 2023 from PA Permits regarding SaskPower project #20408848 which states:**

**In accordance with Section 31(1) of *The Power Corporation Act*, SaskPower is planning to bore under roadway at 2 location as indicated on pages 3 & 4 of the construction map.**

**Furthermore, there are no plans on widening any roads in the area of the project in the foreseeable future.**

**CARRIED**

**Training – Table to the January 11<sup>th</sup>, 2024 council meeting.**

**No. 39-12-23      Stop Sign  
Moved by: Rene Piche**

**That we request the Ministry of Highways & Infrastructure to put a stop on range road 2234 coming onto highway 55.**

**CARRIED**

**No. 40-12-23      Work Orders  
Moved by: Travis Podbielski  
That we approve work order # 967289.**

**CARRIED**

**No. 41-12-23      Bylaw First Reading  
Moved by: Travis Podbielski  
That bylaw No. 04-2023 being a bylaw for borrowing be read for a first time.**

**CARRIED**

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**No. 42-12-23      Bylaw Second Reading  
Moved by: Larry Adamko  
That bylaw No. 04-2023 be read a second time.**

**CARRIED**

**No. 43-12-23      Bylaw Three Readings at Meeting  
Moved by: Ted Boryski  
That bylaw No. 04-2023 be given three readings at this meeting.**

**CARRIED UNANIMOUSLY**

**No. 44-12-23      Adopt Bylaw  
Moved by: Clinton Nagy  
That bylaw No. 04-2023 being a bylaw for borrowing be read a third time  
and adopted.**

**CARRIED**

**No. 45-12-23      Assessor and Collector of Taxes  
Moved by: Travis Podbielski  
That we appoint Administrator Rebecca Matthews the Assessor and  
Collector of Taxes for the year 2024.**

**CARRIED**

**No. 46-12-23      Deputy Reeve  
Moved by: Ted Boryski  
That we appoint Larry Adamko as Deputy Reeve for the year 2024.**

**CARRIED**

**RURAL MUNICIPALITY OF GARDEN RIVER NO. 490**

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**No. 47-12-23      Garden River Fire Association  
Moved by: Clinton Nagy  
That we appoint Councillor Larry Adamko as representative for the  
Garden Fire Association and Reeve Ryan Scragg as the alternate  
representative for the year 2024.**

**CARRIED**

**No. 48-12-23      Crime Watch Association  
Moved by: Larry Adamko  
That we appoint Councillor Robert Stacey as representative for the  
Saskatchewan Rural Crime Watch Association for the year 2024.**

**CARRIED**

**No. 49-12-23      Board of Revision  
Moved by: Rene Piche  
That Council appoint Nor Sask Board Services as the 2024 Board of  
Revision for the RM of Garden River #490 with Tim Furlong, Kirby  
Fesser, Glen Neuert and Sabrina Saccucci as the panel members and Mike  
Ligtermoet as the Secretary.**

**CARRIED**

**No. 50-12-23      Building Inspector  
Moved by: Travis Podbielski  
That we appoint Chris Letendre of B & B Enforcement Services as the  
Building Inspector for the year 2024.**

**CARRIED**

**No. 51-12-23      NCMAA  
Moved by: Larry Adamko  
That we appoint Rebecca Matthews as the voting representative on the  
North Central Mutual Aid Association Committee and Councillor Rene  
Piche as the alternate voting representative for the year 2024.**

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**CARRIED**

**No. 52-12-23     A.D.D Board  
Moved by: Ted Boryski  
That we appoint Councillor Rene Piche as the District A.D.D Board  
Member for the year 2024.**

**CARRIED**

**No. 53-12-23     EMO Board  
Moved by: Clinton Nagy  
That we appoint Reeve Ryan Scragg and Councillor Larry Adamko as the  
representatives on the EMO Board for the year 2024.**

**CARRIED**

**No. 54-12-23     NCTPC  
Moved by: Robert Stacey  
That we appoint Councillor Rene Piche as the representative on the North  
Central Transportation Planning Committee for the year 2024.**

**CARRIED**

**No. 55-12-23     North Central Waste Management  
Moved by: Rene Piche  
That we appoint Reeve Ryan Scragg as the representative on the North  
Central Waste Management Committee for the year 2024.**

**CARRIED**

**No. 56-12-23     Road Restriction Committee  
Moved by: Travis Podbielski  
That we appoint Councillors Rene Piche, Clinton Nagy and Ted Boryski as  
the representatives on the Road Restriction Committee for the year 2024.**

**CARRIED**

**No. 57-12-23     Pound Keeper  
Moved by: Larry Adamko  
That we appoint Lloyd Slonski as Pound Keeper for the year 2024.**

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**CARRIED**

**No. 58-12-23      Pest Control Officer  
Moved by: Ted Boryski  
That we appoint Lloyd Slonski as Pest Control Officer for the year 2024.**

**CARRIED**

**No. 59-12-23      Wolf Management  
Moved by: Clinton Nagy  
That we designate Larry Adamko as a contact for the year 2024 as the RM  
of Garden River #490 is in a Wolf Management Zone.**

**CARRIED**

**No. 60-12-23      Weed Inspector  
Moved by: Robert Stacey  
That we appoint Marcel Baynton as the Weed Inspector for the year 2024.**

**CARRIED**

**No. 61-12-23      Weed Applicator  
Moved by: Rene Piche  
That we appoint Marcel Baynton as the Weed Applicator for the year  
2024.**

**CARRIED**

**No. 62-12-23      Wapiti Regional Library  
Moved by: Travis Podbielski  
That we appoint Jobina Comeau to be the Wapiti Regional Library  
representative and Rebecca Matthews as the alternate representative for  
the year 2024.**

**CARRIED**

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**No. 63-12-23**

**Council Committees**

**Moved by: Larry Adamko**

**That the appointment for the year 2024 to serve on the respective boards, committees and/or appointments forming part of these minutes be adopted, and that the duration of these appointments are for the year 2024 unless otherwise stated:**

**Construction Committee**

**Reeve, All Councillors  
and Administrator**

**Planning & Development Committee**

**Reeve, All Councillors  
and Administrator**

**Financial Planning**

**Reeve, All Councillors  
and Administrator**

**Gravel Committee**

**Reeve, All Councillors  
and Administrator**

**Hiring Committee**

**Rebecca Matthews,  
Clinton Nagy and  
Ted Boryski**

**Shop Committee**

**Reeve, All Councillors  
and Administrator**

**Texas Gate Committee**

**Travis Podbielski, Ted  
Boryski and Clinton Nagy**

**Water Security Agency Committee**

**Ryan Scragg, Larry Adamko,  
and Clinton Nagy**

**CARRIED**



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**No. 64-12-23    Adjournment  
Moved by: Ted Boryski  
That this meeting is adjourned at 2:10 pm.**

**CARRIED**

**Minutes adopted by resolution of Council on the 11<sup>th</sup> day of January, 2024.**

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**Reeve, Ryan Scragg**

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**Administrator, Rebecca Matthews**